



# MPES

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MANX PROFESSIONAL  
& EDUCATIONAL SERVICES



## INTRODUCTION TO BOOK KEEPING

Designed for those who want a good grounding in double-entry bookkeeping and the production of basic financial statements, as well as anyone who wants to proceed to professional qualifications as bookkeepers, accounting technicians or fully qualified accountants.

### Areas to be covered:

- ◆ Introduction to accounting
- ◆ Why accounts are produced
- ◆ Double entry bookkeeping
- ◆ Debits and credits & Trial balance
- ◆ Statement of financial position/income statement
  - ◆ Prepayments & Accruals

Course leader - Eddy Kewin

BA (Hons), FCCA, FCIM

Eddy has over 25 years of local business experience. He uses real life Manx experiences to put potentially complex issues into an understandable and practical context.

5th August 2019

9.30AM—4.00PM

Cost only £160  
(+ VAT)

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