



Course Title	Date	Time	Price (excl. tax)
Introduction to Bookkeeping	TBA	09.30 - 16.30	£160.00

Designed for those who want a good grounding in double-entry bookkeeping and the production of basic financial statements, as well as anyone who wants to proceed to professional qualifications as bookkeepers, accounting technicians or fully qualified accountants.

Areas to be Covered
Introduction to Accounting
Why Accounts are Produced
Double Entry Bookkeeping
Debits and Credits & Trial Balance
Statement of Financial Position / Income Statement
Prepayments & Accruals



Sean Freeland - ICAEW

Sean graduated from Liverpool John Moores University in 2013 with a degree in Economics. Sean then went on to qualify as a chartered accountant in 2018, completing his training locally and in Malta. Sean works for a local Accountancy firm and has a wide and varied role as a Client Accountant. In addition to the nuts and bolts elements of his job (bookkeeping and preparing financial statements), Sean has also written articles on Blockchain Technology, assisted his clients with their IT implementation and is heavily involved with the take on and compliance for new clients, as well as the maintenance of existing client relationships. Sean is also a prolific traveller and has been to Mexico, Columbia, Ecuador, Eastern Europe and Malta, to name but a few places.

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CPD Course	Course Date

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