



Course Title	Date	Time	Price (excl. TAX)
<b>Key HR Policies Explained</b>	<b>15 Dec '23</b>	<b>9:30-12:30</b>	<b>£105</b>
<b>Embrace and Manage Diversity</b>	<b>10 Jan '24</b>	<b>9:30-12:30</b>	<b>£105</b>
<b>Disciplinary Conversations</b>	<b>17 Jan '24</b>	<b>9:30-12:30</b>	<b>£105</b>
<b>Managing Poor Performance</b>	<b>30 Jan '24</b>	<b>9:30-12:30</b>	<b>£105</b>
<b>Manage a Flexible or Remote Workforce</b>	<b>6 Feb '24</b>	<b>9:30-12:30</b>	<b>£105</b>

### **Nicola Quayle - MCIPD**



**Nicola has over 25 years of experience in Human Resources and is a Chartered Fellow of the Chartered Institute of Personnel and Development (CIPD). Nicola has held senior positions managing major HR functions for large businesses encompassing multiple sectors and across many international locations.**

**Nicola currently works alongside Business owners, Managers and entrepreneurs to provide confidential, independent advice and guidance in all things people related. She shares her expert knowledge of the legal aspects and best practice HR through training, workshops both on-line and in person.**

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